

Letter to Sec 2, 3, 4 and 5 Parents

3 January 2018

Dear Parents/Guardians

School Updates for 2018 (Semester 1)

A very Happy New Year to you and your family!

2018 is going to be an exciting year as we continue on the journey to make every Pei Hwa student **A Leader, Scholar and an Altruist**. We strive to develop our students holistically, with the ability to lead themselves first, before leading others, to have a passion for learning and to contribute to the society selflessly. We look forward to PHiesta, our public performance, which will take place on 2nd February (8pm) at Republic Polytechnic. This is a great opportunity for our students to share their talents with the general public. We look forward to your continued support in this event.

For the year ahead, we hope to work in close collaboration with you to provide your child/ward with the best possible education and to bring Pei Hwa to greater heights. As such, we will be communicating regularly with you through letters and Short Messaging System (SMS) to update you on school matters.

You are encouraged to join the Parent Support Group to better support your child/ward during his/her education in the school. Their meetings are held once a term, in the evening. To have a first-hand experience of your child/ward's school life, you can also volunteer your service to help out in any school activities such as learning journeys, small group coaching or loaning of games equipment in the student activity area.

Some important information for Semester 1:

- (a) Please note the change in start and dismissal times for the students in 2018.

Day	Exp/NA/NT
Monday	7.30am to 1.15pm
Tuesday	7.30am to 3.00pm
Wednesday	7.30am to 3.00pm
Thursday	7.30am to 3.00pm
Friday	7.30am to 12.35pm

- (b) The timetable schedule, enrichment/remedial schedule and CCA schedule have been given to the students. The information is also available on the school website.
- (c) Common tests would be conducted for all classes starting Term 1, Week 7, 11th Feb onwards and the Mid-Year examinations will start on 27th April. (Details would be given nearer to the date). There will be other class tests and assignments that would also be considered as part of the school assessment. Please work with your child/ward to ensure daily revision of lessons so that he/she is able to understand the lessons fully and enjoy the process of learning. As part of improving the learning tone, we expect our students to hand in homework and assignments on time. Disciplinary action will be taken otherwise, and this may include meeting the parents in school.

(d) The Parent-Teacher Meeting (PTM) will be conducted on the following dates and times:

Date	Levels involved	Timing	Remarks
8 th March (Thurs)	Sec 4 and 5	3.00pm to 7.00pm	Parents' Talk at 6.00pm (includes a briefing on important dates and Education and Career Guidance)
25 th May (Fri)	Sec 2	8.00am to 4.00pm	Sec 2 Subject Combination Talk at 4.00pm
	Sec 3		

All parents will be invited to discuss their child's performance during this session. More details will be furnished at a later date.

- (e) All students will be given a copy of the student handbook. It contains useful information such as the school vision, mission, values and rules. It can be used as a communication tool between you and the form teacher. It will also be used for our students to pen down their reflections, an important habit which we hope to inculcate in them. Do remind your child/ward to bring it along everyday to record daily work given, to monitor their progress in assessments as well as to facilitate communication and reflection.
- (f) You are encouraged to read the Traffic Advisory attached. We would like to seek your cooperation to work with the school in ensuring the safety of students coming to and leaving school.
- (g) There will be 2 recesses this year. The second recess is a lunch break. Students will have a lunch break on Tues, Wed and Thurs (School is dismissed earlier on Mon and Fri). Please refer to the timetable given to your child.
- (h) Please take note that students are not allowed to travel overseas during curriculum time, as they will be missing their lessons, which will affect their learning.
- (i) The school will be conducting bridging lessons for selected students to help them bridge the learning gaps on the following dates during the holidays: 28 May to 1 June and 29 Oct to 9 Nov. You are encouraged to avoid these dates when making your travel plans for the year.
- (j) Please be informed that photos/videos taken at all school events may be published on our school's official media platforms (e.g. internal newsletters, school website, school's Facebook page or similar platforms).

Please feel free to contact your child's/ward's form teacher or email us at peihwasec@moe.edu.sg if you have any queries or suggestions. **Please familiarise yourself with the amended school rules and ensure your child/ward comes to school punctually, properly attired and well-prepared for lessons.** Together, we can achieve our vision of making the school and our pupils the 'Pride of the Community'.

Thank you.

Mrs Belinda Chan (Principal)